



Easton Gas System  
P.O. Box 8126  
Longview, Texas 75607  
(903) 643-7819

**September 17, 2018**

**Dear Valued Customer:**

Several changes related to the Easton Gas System will become effective at the start of the new fiscal year (**October 2018**). It is important that you are familiar with these changes. As our goal is to ensure that you clearly understand your service agreement, billing cycle, related monthly charges and rates, all additional charges, as well as, providing a customer-friendly system for submitting payments on-line.

#### **General Fees & Rules**

General Residential Service Deposit- **\$200.00**

Special-Project Residential/Business Service

Deposit- **\$600 and up**

*(Subject to increase due to project specifications and # of potential clients)*

General Business Service Deposit-**\$600 and up**

**Note: Only 25% of your deposit is refundable at the time of termination of service**

Late Fee- **\$10.00**

Reconnection Fee- **\$65.00** (Service suspension)

After Hours Reconnection Fee- **\$125.00**

(Request submitted Mon-Fri **after** 4:00 PM & Weekends **Check or Money Order Only**)

Returned Check/NSF- Bank Fee(s) \$30.00 and Late fee (\$10.00) = **Total Fees \$40.00 (Money Order Only)**

Monthly Meter Service Fee (Residential)- **\$25.00**

Monthly Meter Service Fee (Commercial)-**\$50.00**

*Commercial Meters-Unit larger than AC-250*

Monthly Easton Gas Rate- **\$18.75 per 1,000 CF's**

**PLEASE CALL IF YOU HAVE QUESTIONS OR CONCERNS. WE ARE HAPPY TO EXPLAIN!**

#### **Billing Cycle-NEW CHANGES**

Beginning October 2018, meter readings and billing cycles will change. *Meter readings will **NO longer** be conducted the 20<sup>th</sup> of each month.*

#### **What will happen instead?**

Starting October 1, 2018, meters will be read on the 1<sup>st</sup> of each month.

- Bills will be processed and mailed-out the 2<sup>nd</sup> week of each month.
- Bills/Bank Drafts will be due/processed the 3<sup>rd</sup> week of each month (**dates vary**)
- Late Fee (\$10.00) and mail-out at the end of the 3<sup>rd</sup> week
- Late Bill & Disconnection Notice-Mailed out 4<sup>th</sup> week
- Disconnection of Service-Last Day of Each Month

#### **What does this mean?**

Due to the new adjustments, the October statement will include September 20-30, 2018 usage (11 days). Please note, this may result in a slight increase of usage/cost for the month of **September only**. After which, the months thereafter, will generate a bill reflective of a 28-31-day reading cycle (depending on the month).

#### **Why this change?**

This change was made to align Easton Gas System with our gas provider, as well as, providing transparency. **Please note, this rate changes monthly.**

#### **BILL CALCULATION FORMULA**

**Standard Monthly Service Fee \$25.00**

For every 1,000 Cubic Feet of Gas Usage=  
 $\$18.75 + \text{Gas Cost Rate} = \text{Total cost per 1,000 CF's}$   
**(Please note, gas cost varies monthly. We invite you to call or come by for verification).**

#### **PAYMENT OPTION(S)**

- Mail-In Payment- Check or Money Order
- In-Person-Check or Money Order...**NO CASH PLEASE**

On-Line Payment System [www.doxo.com](http://www.doxo.com)

**(Note: It may take 2-3 days to process payment, using doxo system. Any payment processed after due date will incur late fee).**



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