

CITY OF EASTON
SPECIAL CALLED MEETING

Tuesday, September 24, 2019 @ 8:00 PM

WALTER WARD – MAYOR
EBBIE LOVER – MAYOR PRO TEM
JANEEN LUCAS – COUNCIL MEMBER
SHARON COLEMAN-COUNCIL MEMBER
LATOYYA WRIGHT-YOUNG-COUNCIL MEMBER

- A. Roll Call- Precious Wafer, City Secretary**
WALTER WARD – MAYOR
EBBIE JOHNSON-MAYOR PRO-TEM
JANEEN LUCAS – COUNCIL MEMBER
LATOYYA WRIGHT-YOUNG-COUNCIL MEMBER

A quorum was present.

1. CALL CITY COUNCIL TO ORDER
2. Invocation and Pledge of Allegiance- Mayor Ward & Mayor Pro-Tem, Ebbie Lover
3. Roll Call
4. **Public Comment(s) & Announcement- No Public Comments**

All public comments shall be limited to four (4) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.

It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

DISCUSSION ITEMS:

1. Council will review/approval Gas System Reports-**Public Awareness Program & Damage Prevention Program**
 - a. **Majority approved and Signed Document to be submitted to Railroad Commission**
2. Council will review/approve the following: **East Texas Council of Government- 911 Resolution Agreement**
 - a. **Majority approved and signed document to be submitted to East Texas Council of Governments**
3. Council will review/approve on the following: **Personnel Policy**
 - a. **Majority Approved**
4. Council will review/approve on the following **Employee Safety Manual**
 - a. **Majority Approved**
5. Council will review/approve on the following: **City Council Procedures and Decorum Policy**
 - a. **Majority Approved**
6. Council will review/approve on the following: **Purchasing Policy**
 - a. **Majority Approved**
7. Council will review/approve on the following: **Vehicle Use Policy**
 - a. **Majority Approved**
8. Council will review/approve on the following: **Records Retention and Destruction Policy**
 - a. **Majority Approved**
9. Council will review/approve on the following **Wire Policies and Procedures (TML Crime Coverage Policy)**
 - a. Repetitive Wire Authorization Form
 - b. Non-Repetitive Wire Authorization Form
 - c. Banking Portal Authorization User Form

Majority Approved
10. Council will discuss the following: **Roles/Responsibilities of: City Secretary versus City Administrator**
 - a. **Majority Not Approved**
11. Council will discuss the following: **City Administrator's Ordinance**
 - a. **Majority Not Approved**
12. Georgina Ybarra- **Contractual Agreement**
 - a. **Majority Not Approved**

13. Council will discuss the following: **Future Growth and Expansion Projects and Funding Opportunities**
Project Tabled

Meeting Adjourned: 9:31 PM

Approved Date:

Author's Signature: *Precious Wafer, City Secretary*