

MINUTES
REGULAR CITY COUNCIL MEETING
July 9, 2019
WALTER WARD – MAYOR
EBBIE LOVER – MAYOR PRO TEM
JANEEN LUCAS – COUNCIL MEMBER
SHEARON COLEMAN-COUNCIL MEMBER
LATOYYA WRIGHT-YOUNG-COUNCIL MEMBER

A. CALL TO ORDER

Mayor Walter Ward called meeting to order at 8:12 PM.

B. PRAYER

Prayer was offered by Mayor Walter Ward

C. PLEDGE OF ALLEGIANCE

Pledge was led by Mayor Walter Ward

D. Roll Call- Precious Wafer, City Secretary-Absent

WALTER WARD – MAYOR

JANEEN LUCAS – COUNCIL MEMBER

EBBIE JOHNSON-MAYOR PRO-TEM-Absent

LATOYYA WRIGHT-YOUNG-COUNCIL MEMBER

SHEARON COLEMAN-COUNCIL MEMBER

A quorum was present

E. APPROVAL OF LAST MINUTES (with corrections to changing title of new hire position to Assistant Secretary)

Minutes read by Mayor Walter Ward

Motion to Accept Minutes- Councilwoman, Shearon Coleman

Second Motion- Councilwoman, LaToyaa Wright-Young

Vote-Majority

F. Motion to the agenda with changes- Motion to Approve Agenda

- Motion to the Floor- Councilwoman, Shearon Coleman
- Second Motion- Councilwoman, Janeen Lucas
- Vote-Majority

G. FINANCIAL REPORT

- Report NOT Prepared- Mayor Walter Ward discussed technological concerns related to Quick books software system
- Reflecting on previous year(s) tax revenue

H. APPOINTMENTS

- Interim Fire Chief- Kristin Fleming- tabled
- Assistant Fire Chief- Named: David Coleman

I. REPORTS- Artis Anderson

- **GAS SYSTEM-**
 - Anticipating RRC system review
 - Contracting Services per Hope Shelton Consultant Firm
 - Railroad Commission - Operations/Maintenance & Emergency Evaluation- (Consultation Service via: Hope Shelton)
 - Railroad Commission- Public Awareness Plan- (Consultation Service via: Hope Shelton)
 - Emergency calls include: City of Easton; Direct Number, Artis Anderson, and Andrew Erwin (Mayor Ward reiterated the importance of answering cell phones)
 - Only authorized personnel can assist or work
- **MAINTENANCE REPORT**
 - Grass Cut Concern- Maintenance and equipment purchase
 - Park Cleaning Project
 - Community Center Park
- **FIRE/SAFETY REPORT-Fleming**
 - No Report

- **TURNIP GREEN FESTIVAL-**
 - No Report

OLD BUSINESS ITEM (S)-

- Seeking Partnership with City Administrator, Georgina Ybarra; Kendelton, Texas
- Employment Law Updates Conference-Texarkana, Texas: June 21, 2019 (Precious Wafer & Mayor Pro-Tem- Ebbie Lover)
- Offered Opportunity for all Council Members to participate in future training
- City Hall Renovations (Mayor Ward commended table conversation)

NEW BUSINESS ITEM(S)

- Mayor Ward exercised executive decision(s)
 - Employee Guideline/Standards/Policies
 - Development/Implementation of Employee Handbook
 - Cameras & Safety Signs for City Property/Premises
 - Failure to comply or ignore signs will result in state violations and/or penalties
 - City Office Hours
 - Current Hours: 8:00 AM – 2:00 PM (Monday-Thursday)
 - Time Change consideration (8:00 AM-4:30 PM; Monday-Friday)- Additional research pending to finalize decision

EXECUTIVE SESSION- 8:30 PM
Adjourned Open Meeting-8:47 PM

ANNOUNCEMENT-

- NONE

CITIZEN COMMENTS-

- Fire Department Concerns

Adjournment

Mayor asked for a motion to adjourn. Mayor Ward made a motion to adjourn. Meeting was adjourned at 8:50 PM

Approved Date: 8/13/2019

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Authors Signature: Precious Wafer, City Secretary